

SEVENTH-DAY ADVENTIST HIGHER SECONDARY SCHOOL
132 Ft. Ring Road, Haripura, Maninagar (E), Ahmedabad-8
GC - 9 / November 19 , 2021

Dear Parents / Guardians,

Greetings from the School Management!

Kindly take note of the following guidelines regarding Half-yearly Examinations and Semester-1(CISCE Board Exams).

1. Entry and Exit Details

Entry into the campus from Gate nos.2 & 3 only
Exit out of the campus from Gate Nos. 1 & 4 only

P.S. Parents are requested to strictly adhere to the above-mentioned guideline without fail. Your cooperation is highly appreciated.

2. Parking

- A. Parents/guardians will be permitted to come into the school campus by two-wheelers only. We have made adequate arrangements to park the two-wheelers at the school ground only, and not anywhere else. You are advised to lock your vehicle. The school will not be responsible for any loss/theft.
- B. Half-Yearly Exams for classes VI-IX & XI and Semester- I Exams for Classes X & XII are being conducted for various classes at different timings, i.e between 7:15 a.m. to 5:30 p.m. Because of this, we wish to maintain order and silence on the campus so that the students will not get distracted while writing the exams.

3. Covid - 19 pandemic appropriate behaviour

We earnestly request all the parents/guardians and students to follow all the Covid-19 guidelines strictly while they are on the school campus. This will help us to protect our beloved students from infections as they are not yet vaccinated. The safety of our students is our top priority and we all have the responsibility to strictly observe Covid - 19 appropriate behaviour.

4. School Tuition Fees

Those students who have not paid school tuition fees fully up to the second quarter will neither be permitted to write the exams nor be able to download the progress report cards from the school website. Hence, kindly co-operate with the school administration as the school is facing a tremendous financial crisis.

5. **Examination Timings:** Parents/guardians are requested to bring their children only 15 min early before the commencement of the exam and leave the school campus immediately but not later than 15 minutes after the exam. Those students who are unable to leave within the given time will be asked to wait at the Alpha block quadrangle area and canteen area.

[A] **Expected Timings to Enter the School Campus**

[a] **VI-VIII**

- i) Std. VII A-E (from section E up to Roll Nos. 34) and
- ii) Std. VIII A-F (from section F up to Roll No. 1 & 2 only)
Exam Time : 7:15 a.m. – 9:30 a.m.
- iii) Std. VI – All the Sections, i.e. A – S
Exam Time: 7:30 a.m. – 9:45 a.m.
- iv) Std. VII –E (Section E roll no. 35 onwards) and all the sections from F-S
Exam Time: 7:45 a.m. – 10:15 a.m.
- v) Std. VIII-F (Section F roll no. 3 onwards) and all the section from G-R.
Exam Time: 7:45 a.m. – 10:15 a.m.

[b] **Std. IX - 10:45 to 12:45**

For Maths 10:45 to 1:15 p.m, Hindi/ Gujarati 10:45 to 1:45 p.m.

[c] **Std. X - 11:00 a.m. - 12:15 pm**

[d] **Std. XI - 2:30 p.m. - 5:30 p.m.**

[e] **Std. XII - 2:00 p.m. – 3:45 p.m.**

[B] **Dispersal Timings after the exam.**

[i] **Alpha Block and Shalom Block Exam centres.**

9:30 a.m. - 9:40 a.m. : Classes - VII A - E (from Section E up to Roll No. 34 only) and

Classes - VIII A - F (from Sections F Roll Nos. 1 & 2) only.

[ii] **Classrooms in Alpha Block**

Class : VI (A - S) - 9:45 a.m. - 10:00 a.m.

[iii] **Classrooms in Omega and Shalom Block**

VII E (Section E Roll No. 35 onwards) and all the sections of F-S)

VIII – F (Section F Roll no 3 onwards) and all the sections of G - R

10:00 a.m. - 10:15 a.m.

[iv] **Omega Block Classrooms**

All the Sections of Std. IX A - Q - **12:45 p.m. – 1:00 p.m.**

[v] **Alpha Classrooms**

All the sections of Std. XI A - L : **5:30 p.m. - 5:45 p.m.**

[vi] **Alpha & Shalom Exam Centres and Classrooms in Alpha Block**

All the sections of Std. X A - P - **12:15 p.m. - 12:30 p.m.**

[vii] **Alpha & Shalom Exam Centres and Classrooms in Alpha Block**

All the sections of Std. XII A - P - **3:45 p.m. – 4:00 p.m.**

6.Timings for the submission of Answer Scripts (Nursery – Std. V)

[a] Nursery classes - 2:30 p.m. - 5:30 p.m.

[b] Jr.Kg - Std. V (Morning Shift) - 11:00 a.m. - 1:00 p.m.

[c] Jr.Kg - Std. V (Noon Shift) - 3:30 p.m. - 5:30 p.m.

Please Note:

*Nursery and Stds. III-V (Morning Shift) will submit their answer scripts at their respective school campuses.

*Junior K.G. – Std. II will submit their answer scripts at the place between Fees Counters and Gate No. 4.

*Stds. III-V (Noon Shift) will submit their answer scripts at the place adjacent to the Basketball court.

7.School Uniform

Every student needs to attend the school in full uniform prescribed by the School Management. Also, every student is expected to bring his / her drinking water, wear a mask and carry a sanitiser. It is imperative to follow social distancing strictly.

8. Transportation Facilities

As of now, the School Management can provide transportation facilities to the following areas. They Are:

1. Narol
2. Bareja
3. Vastral
4. New Maninagar
5. Parishkar (Khokhra)

Those who wish to make use of transport facilities, kindly contact the school Business Office.

9. New Admission for the Academic Year 2022-2023

Application form and Prospectus for new Admission for classes Nursery and above will be available from December 2, 2021. Contact Registrar's office.

We solicit your support and cooperation in all our endeavours.

With warm regards.

Yours sincerely,
Sd/-
Dr. G. Immanuel
Principal